

WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11

VOLUME ____ PAGE ____

REGULAR MEETING NOVEMBER 4, 2019

BE IT REMEMBERED THAT ON THIS THE 4th DAY OF NOVEMBER 2019, THERE WAS BEGUN AND HELD A REGULAR SESSION OF WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11 WITH THE FOLLOWING MEMBERS PRESENT:

John Richers, Director Section 1
Mark Ducroz, Director Section 2
Horace Buchanan, Director Section 3
Roger Thomas, Director Section 5

CONVENING MEETING

President Mark Ducroz convened this Regular Session of West Brazoria County Drainage District No.11 at 4:04 p.m. finding a quorum present. President Ducroz led the audience in invocation and the Pledge of Allegiance.

PUBLIC APPEARANCES

There were no public appearances.

ORDER NO. 1 – APPROVAL OF MINUTES OF MEETING OCTOBER 9, 2019

Motion by Director Richers, second by Director Buchanan, to approve the October 9, 2019, meeting minutes. All present voting aye, motion carried.

ORDER NO.3 – APPROVAL OF THE FINANCIAL REPORT FOR OCTOBER 2019

Each director was given a copy of the October 2019, financial report, prepared and presented by Ms. Lanehart. The financial report is attached. Motion by Director Buchanan, second by Director Thomas, to accept the October, 2019, financial report as presented. All present voting aye, motion carried.

ENGINEER'S REPORT

Engineer Collins presented a summary of activity for the month. He highlighted some projects which need to be watched carefully or need to have more information. He also reported the Drainage Criteria Manual for the district is complete and ready to be posted on the district's website. Mr. Collins's report is attached.

WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11

DIRECTOR’S REPORT – DIRECTOR BUCHANAN – SECTION 3

Director Buchanan presented his report which is attached.

ORDER NO. 3 – WORK TO BE APPROVED — SECTION 3

Motion by Director Buchanan, second by Director Buchanan, to authorize Mr. Newby to mow ditches crossing CR 244, CR 347, and CR 348 in Section 3. All present voting aye, motion carried.

DIRECTOR’S REPORT – DIRECTOR RICHERS – SECTION 1

Director Richers presented his report which is attached to these minutes.

DIRECTOR’S REPORT – DIRECTOR PHILLIPS – SECTION 4

In the absence of Director Phillips, President Ducroz presented his report which is attached.

ORDER NO. 4 – WORK TO BE APPROVED — SECTION 4

Motion by Director Ducroz, second by Director Buchanan, to cancel all spraying in Section 4 and to authorize Patrick McGaughey to build and install a water gate on Varner Creek at the Delbert Whitt property. All present voting aye, motion carried.

DIRECTOR’S REPORT - DIRECTOR DUCROZ – SECTION 2

Director Ducroz presented his report which is attached.

DIRECTOR’S REPORT – DIRECTOR THOMAS – SECTION 5

Director Thomas presented his report which is attached.

ORDER NO. 5 – APPROVAL OF ACCOUNTS PAYABLE

Motion by Director Buchanan, second by Director Richers, to approve payment of bills in the amount of \$47,614.73 as presented. A list of bills approved for payment is attached. All present voting aye, motion carried.

ORDER NO. 6 – INVESTMENT OFFICER’S REPORT

Director Buchanan reported that last month \$77,400 was transferred from a money market account to the operating account. Motion by Director Buchanan, second by Director Thomas, to approve the transfer of \$47,600 from the money market account to the operating account. All present voting aye, motion carried.

WEST BRAZORIA COUNTY DRAINAGE DISTRICT NO. 11

POLICIES AND PROCEDURES

President Ducroz presented each director with a suggested form to record specifics of work approved each month. Based on conversations with the Texas Attorney General, the changes need to be made so that anyone who looks at work approved understands where and what is being done. A form will be adopted at the December meeting so all directors need to add their input on items which should be included.

PRECINCT 4 REPORT

Mr. Kersh reported all is good.

ORDER NO. 7 - RESCHEDULE REGULAR MEETING

Motion by Director Buchanan, second by Director Richers, to reschedule the December meeting to December 9, the second Monday of the month, due to scheduling conflicts with the City of West Columbia. All present voting aye, motion carried.

ORDER NO. 8 - ADJOURN REGULAR MEETING

Motion by Director Thomas, second by Director Buchanan, to adjourn the meeting. All present voting aye, motion carried.

President Ducroz adjourned the meeting at 4:30

MARK DUCROZ, PRESIDENT
DIRECTOR SECTION 2

Attest:

HORACE BUCHANAN, VICE PRESIDENT/TREASURER
DIRECTOR SECTION 3